

**MINUTES NWO Annual General Meeting  
Wednesday 14 October 2020 @ 7.30pm via zoom**

**Present:** Neil Fraser, Antonia Holt, Andrew Law, Doug Stimson, Ken Stimson, Steve Beal, Stuart Fisher, Hannah Philips, Roger Bryan, Janet Livingstone, Rob Buckby, Pete Gilder, Nina Stimson, Anne Saunders.

All reports and the minutes of last year's AGM had been circulated prior to the meeting.

1	<p><b>Apologies</b> Apologies were received from Robin Baker.</p>
2	<p><b>Minutes of Meeting held on 8 October 2019</b> KS proposed that the minutes were accepted as a true and accurate record. AH seconded.</p>
3	<p><b>Treasurer's Report and Statement of Accounts &amp; Appointment of Accounts Verifier 2019-2020</b> Doug Stimson presented the statement of accounts to the meeting. He highlighted that total funds (£6,027.09) were £486.14 down on last year mainly due to a fall in event income as a result of the Covid situation and significant expenditure on equipment. The major item of expenditure was the £1480 spent on re-batterying the entire stock of EMIT controls.</p> <p>DS is currently making arrangements for the audit of the club accounts and is hoping that Louise Rhodes will undertake the task. DS gave notice that this will be his final year as treasurer.</p>
4	<p><b>Equipment Report</b> The handover of all equipment from AL has now been completed and SF has compiled a complete inventory. All EMIT controls have new batteries and should have a life expectancy of 10 years. The damaged control at Cherhill has been repaired and SF recommended buying another to replace the spare. SF estimated that the Covid PPE purchased should be sufficient for several events with an uplift of @ £10-£15/event. SF was thanked for his work and production of the spreadsheet.</p>
5	<p><b>Membership and Activities Report</b> The membership situation was stable, with incomers balanced by those that had left. The events/activities had been compiled with AH and it was noted that the last event had been the regional event.</p> <p>KS credited Pete Gilder and John Orton for all their work in organising the urban events over the lockdown which are still ongoing, and have involved 40 participants.</p> <p>10 members of the club have undertaken an online event safety course – providing feedback to British Orienteering.</p> <p>NF proposed that Andrew Law should receive the "Services to the Club Award" for everything that he has done for the club over the years as participant and huge supporter of events, a</p>

	committee member and equipment officer. SF seconded the motion and all agreed. NF presented the award “virtually” and thanked AL.
6	<p><b>Chair’s Report</b></p> <p>NF presented his report which reflected the events of the year – from cancellations to covid, the success of the virtual urban events, the future for orienteering and the possibility of using zoom more in the future.</p> <p>KS proposed a vote of thanks to NF for taking over the role of Chair part way through the year and looked forward with confidence to the future of NWO.</p>
7	<p><b>Membership Fees 2020-2021</b></p> <p>It was proposed by KS that NWO membership would incur only BOF fees with no additional costs. This was seconded by NF and agreed unanimously.</p>
8	<p><b>Election of Chair 2020-2021</b></p> <p>NF was happy to continue as Chair and put himself forward. This was seconded by Nina Stimson and agreed unanimously.</p>
9	<p><b>Election of Treasurer and Secretary</b></p> <p>Doug Stimson was elected as Treasurer (proposed by AH, seconded by AF).</p> <p>Janet Livingstone was elected as Secretary (proposed by AH, seconded by KS).</p> <p>Banking signatories: Doug Stimson and Janet Livingstone</p> <p>Currently the process is still ongoing to add Neil Fraser to the banking signatory list.</p>
10	<p><b>Committee Members and Club Officers</b></p> <p>Prior to the meeting, Steve Beal and Hannah Philips had indicated that they would be stepping down from the committee at this point, although Hannah is happy to continue to manage the MailChimp account (including deleting contacts after the agreed time period) and can send newsletters as needed. There were no other resignations, leaving 2 vacancies.</p> <p>NF proposed that Pete Gilder who already attends the Events and Mapping committee should become a committee member. This was seconded by DS and unanimously agreed.</p> <p>KS proposed that Anne Saunders, a valuable member of NWO should become a committee member. This was seconded by AH and unanimously agreed.</p> <p>KS proposed that the following committee members be approved for 2020-2021. This was seconded by NF and agreed unanimously:</p> <p>Roger Bryan, Stuart Fisher (Equipment Officer), Neil Fraser (Chair), Antonia Holt (Fixtures Secretary), Andrew Law, Janet Livingstone (Secretary), Doug Stimson (Treasurer), Ken Stimson (Membership Secretary),</p>
11	<p><b>AOB</b></p> <p>PG enquired whether the Club proposed to donate to the voluntary organisations that were used (PP &amp; OOM). DS confirmed that NWO had agreed at the last meeting to make a small donation at the end of each year based on the number of events. This would be £5/event.</p>
12	Next Meeting: Tuesday 10 November 7.30pm. AH will host on zoom.

The meeting closed at 8.10pm